

*Job Title:* **Videographer / Producer**

*Purpose Statement:* Inspire engagement by leveraging video and photography to capture and share stories of how God is working in people's lives to demonstrate impact, build excitement, and promote connection/growth through IHC's ministries, including weekly worship experiences.

*Key Responsibilities:*

- **Craft stories that inspire.** Partner with the Communications Pastor and other staff to identify, film/photograph, edit, and share compelling stories, moments, etc. Help others recognize and develop the elements of a great story, while providing expertise to anchor creative thinking to logistical realities. Whether directing a shoot, or prepping an interviewee, serve with competence and care that puts others at ease.
- **Create, edit, and produce content.** Develop content for digital platforms, including IHC's website, eChurch, social media, and more. Share stories, develop sermon-related video assets, create "hype videos" to promote strategic ministry initiatives, etc.
- **Serve with the Creative Arts / Production Team.** Participate in weekly prep meetings and serve as Executive Producer for weekend experiences and other events, as needed. Master an overall understanding of IHC's AVL systems and related equipment.
- **Be accountable.** Ensure assigned projects are completed on-time and within budget. Cultivate strong relationships with colleagues and other vendors. Participate in project planning and regular check-ins. Maintain IHC's video/photography gear with trustworthiness and care.
- **Develop and support others.** Recruit and train Dream Team volunteers to assist with IHC's videography/photography needs, including for live weekend experiences (production) as well as for storytelling projects.
- **Innovate and make things better.** Develop and implement high-quality, forward-looking solutions within your sphere of responsibilities. Be proactive; be willing to "think outside of the box" to solve problems; consistently contribute your best effort and attitude and inspire others to do the same.
- **Be authentic.** Stay engaged in a personal and growing relationship with Jesus. Demonstrate Inland Hills' core values.

*Key Requirements:*

- Demonstrated professional experience in filming/editing, with the ability to problem-solve and think quickly in high-pressure situations
- Competency in: Adobe Creative Suite, motion graphics, photography; knowledge of various video formats and codecs
- Proven ability to work on a fast-paced team, and demonstrated effectiveness communicating and working collaboratively with a variety of constituent groups
- A team-player with a willingness to continue to learn and develop additional skills to grow personally and serve the role and organization more effectively

*Employee status:* Nonexempt (30 hours/week, including Sundays)  
*Reports to:* Communications Pastor  
*Updated as of:* 9-1-22